Annual Conference 2016
Land of the Munchkins

We would like to invite all of you to join us in Wichita, Kansas from April 14-16, 2016, for the PAUMCS National Conference: “There is No Place Like Home.”

Registration is on line only this year and the form is on the National PAUMCS page.

We have lots of fun things planned including going to the Prairie Rose Chuck Wagon lunch and wagon tour. We will also have a hands-on mission project on Saturday afternoon.

Our speakers include the Great Plains Bishop, Scott Jones, along with the pastor of the Church of the Resurrection, Rev. Adam Hamilton. You won’t want to miss this!

We are collecting items for the Chapter Goodie Bags again this year. If you would like to donate items (225 of each), please send them to: Shawna Allison
220 E. Washington Ave
Arkansas City, KS 67005

Connie Christopher
2016 National Chairperson
Dear PAUMCS Members,

It is a beautiful day here in High Point, NC. It is 68 degrees and sunny. I don’t think I could have asked God for things to be better. I have all my information for my Sunday Bulletins and all is right with the world.

I was asked to serve at the luncheon for our Live Alive Program for the senior citizens in the community. I was happy to do that. As I was serving green beans, one green bean went in with the other food on the plate. I laughed and the other volunteer said, “Kathleen called those run away green beans.” We both laughed and then I realized that I was working for Kathleen who had passed away in July while I was with the 2015 Certification Class. I did not get to attend her funeral. She was dear to me and a very strong member of the church. She loved to serve others. She would volunteer for the office staff often. Kathleen loved life and other people. I thought of Kathleen as I read this quote from Edward Everett Hale in my book I have on my desk.

Look up and not down.
Look forward and not back.
Look out and not in.
Lend a hand.

I can feel this quote in our PAUMCS sisters and brothers when you share events that you have at your workplaces and in the events at Annual Conferences.

Heavenly Father loves each and every one of you.

**Now on a whole different note: News for Retirees and Volunteers**

**All Are Welcome - There’s No Place Like Home**

The Executive Committee has some news for our retirees and volunteers who were affected by the bylaws changes. We have passed a motion that will allow our retirees and volunteers to attend the 2016 Annual Conference at the membership fee. You will not have to pay the extra $50. We want all to be welcome. Please plan to come to Wichita and the “Land of Oz”. Register online by visiting our webpage at www.paumcs.org.

Blessings to all of you and your families,

Tish Schultheiss, President
I look forward to seeing you all in 2016 in Wichita, KS. Our Executive Committee and the Kansas Chapter have been working hard and it will be an exciting time in Kansas. Remember, “THERE’S NO PLACE LIKE HOME.”

Our speakers for the Wichita Conference are:

- Rev. Adam Hamilton
- Sue Thompson (Rev. Hamilton’s Executive Assistant)
- Bishop Scott J. Jones
- Rev. Delores (Dee) J. Williamston
- Our Mission Project – Ember Hope

EmberHope, Inc. was founded as the Kansas Methodist Home for Children in 1927.

Rev. Adam Hamilton will be our speaker for the first two sessions. His Secretary, Sue Thompson, will join him for the first session and they will speak on how to work together for your church. When I first joined my local chapter, they gave all the new members a copy of the book that Sue Thompson wrote and Rev. Adam Hamilton edited entitled *The Ministry of Administrative Assistants.* It has really helped me a lot in my ministry and work in the church at all levels.

On Friday, we will have the pleasure of being with the resident bishop of the Great Plains Area of the United Methodist Church, Bishop Scott Jones. Bishop Jones has written the books: *The Future of the United Methodist Church,* and *Staying At the Table: A Gift of Unity for United Methodists.*

On Saturday, we will be taught by the Salina District Superintendent, Rev. Delores “Rev. Dee” J. Williamston. Dee earned her Masters of Divinity specializing in Black Church Ministries and Evangelism in May 2007.

I have already registered, have you? We are taking **online registrations only** this year. Go to: [www.paumcs.org](http://www.paumcs.org) to register.

Please mark your calendars now for our 2017 Annual Conference. The dates are May 2-7, 2017. We will be staying at the beautiful Westin O’Hare Hotel in Rosemont, IL. The Northern Illinois Chapter of PAUMCS is hard at work planning and they are so excited that you will be visiting them in their area.

We are in need of some chapters to step up and prayerfully consider inviting all of PAUMCS to come to your beautiful area. We need hosts for 2018, 2019 and beyond. It does involve some hard work, but the Executive Committee is there to help and answer any questions. These conferences are so rewarding and the learning experiences are out of this world. If your chapter may be interested and willing to host, please send a letter of invitation from your chapter to our President, Tish Schultheiss, at tschultheiss@wesleymemorial.org. I hope we will hear from you soon!

**Dianne Beam, Vice President**
A Message from Your PTS Chair

Mary Schramm

To all Certified members of PAUMCS, I hope all of you have had an enjoyable summer. I just want to send a quick reminder to all of you about keeping your certification up to date.

CERTIFICATION RENEWAL AS A PROFESSIONAL UNITED METHODIST CHURCH SECRETARY

Certification Renewal as a Professional United Methodist Church Secretary is required every two years. Requirements are fulfilled by completing items 1 and 2 plus at least one of the choices in item 3.

1. Maintain national membership in the Professional Association of United Methodist Church Secretaries (PAUMCS) with current dues paid every year. (if they are not paid yearly you will lose your certification)

   **AND**

2. Attend the full session of a PAUMCS National Annual Conference at least once every four (4) years and earn one Continuing Education Unit*.

   **AND**

3. a) Earn one Continuing Education Unit* in the two-year period by attending the full session of a National Annual Conference of PAUMCS.

   **OR**

   b) Earn one Continuing Education Unit* in the two-year period by attending the full session of an approved annual meeting of any local PAUMCS Chapter in good standing. Prior to the distribution of any publicity by a PAUMCS local chapter, the program and academic requirements must be approved by the PAUMCS National Professional Training and Standards Chair and the Professional Training and Standards Committee. Request for approval must be submitted to the Professional Training and Standards Chair at least 30 days prior to the event.

   **OR**

   c) Earn one Continuing Education Unit* in the two-year period by attending an event related to the church secretary’s profession with prior approval of the PAUMCS National Professional Training and Standards Chair and the Professional Training and Standards Committee. Request for approval must be submitted to the Professional Training and Standards Chair at least 30 days prior to the event.

   *Definition for Continuing Education Unit (CEU): One CEU is defined as Ten (10) contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction. Business Meetings, Worship Services, breaks, meals, snacks and fellowship/gathering times are not to be considered. Contact hours of less than 10 but not less than 5 will be granted .5 CEU (Example: an 8-hour workshop/seminar would be equal to .5 CEU.)

Be on the Look Out…
Your PTS Committee along with GCFA will be working on suggestions for you to keep up your CEUs to help maintain your certification. We are also looking for suggestions from members who have lost their certification and would like to get it back also any suggestions from any of you for suggestions CEU classes.

CEUs From Your Local Chapter…
The PTS Committee is very proud of our chapters that offer an annual retreat for their members to obtain a .5 CEU each year and therefore they can maintain their certification every 2 years.

If you have any questions please contact me: Mary Schramm, PTS Chair - perryhallumc@verizon.net
Hello! I am Chris Grosson, not only your new Membership Secretary, but also brand new to the Executive Committee. I am so thankful for the well-organized records that my predecessors left for me and for the support from my PAUMCS sisters and brothers as I adjust to this position. There are two areas in which I would like to build on the foundation that I have been given:

1) I have been contacted by several members about starting or reinvigorating local chapters. May God bless your endeavors! I plan on getting guidelines for starting and maintaining local chapters on the website within the next few weeks. Please contact me if you have any questions before that.

2) GCFA has offered PAUMCS the resources to get our records into an online database. This means that 2016 membership forms and 2015 local chapter reports should be entirely online. No more paperwork lost in the mail and no mistakes in my reading your names and addresses!

Thanks again for all your help and patience!
## Financial Link

**Rhonda Ramsey/Treasurer**

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<td><strong>Total Account Balances</strong></td>
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Gifts received May 1, 2015 - September 11, 2015 for the Leslie Bayles Scholarship Fund totaling $50.00. Gifts received for the Touching Tomorrow Today Endowment Fund totaling $25.00 in memory of Jackie Pettis and $1,100.76 from the Tennessee PAUMCS Chapter.
First of all, as a member of the GA PAUMCS Chapter, I want to say how excited we were to host the 33rd Annual Conference of the National PAUMCS. It was a great experience for us and we hope everyone who attended enjoyed themselves and learned something new and helpful.

I also want to thank each one of you who made a visit to our Promotional Room during the conference. Our sales were great this year. We had a wide variety of items for sale so hopefully you found exactly what you were looking for. If not, send me an email with some suggestions. The committee will be glad to look into any ideas you may have.

The promotional items we have are not sold for profit, but as a way to promote PAUMCS. We encourage you to promote our professional association with your pastor, other church employees and members. You could give some of our items as gifts throughout the year which would help generate conversation about our organization. It is amazing how many people ask what “PAUMCS” stands for when they see our items. It is possible to sell these same items at your Local Chapter Conference. Contact me to let me know what items you want and how many. You will only have to pay for what you sell plus shipping costs. Some of the items we still have in stock are:

1) Blue Polo Shirts in various sizes  
2) Socks  
3) Note Pads  
4) Koosies  
5) Lanyards  
6) A few Denim Shirts  
7) CD Cases  
8) Vinyl Pads  
9) Slings  
10) Eye Glass Kits

Last but not least, I would like to thank the members who have graciously agreed to serve on the finance committee with me. They are Amy Johnson-North Carolina, Wendy Miller-Illinois, Janice Self-Indiana, Nancy Gardner-Tennessee, and Lesley Baskette-Georgia. Our committee will soon begin work on the 2016 promotional items so if you have any suggestions contact me at rocangc@bellsouth.net or 678-986-0274.

Blessings,
Josie Hickom
Finance Chairperson
Greetings - The 2015 PAUMCS Certification Class was a great success. We had a full group of United Methodist Church administrators from all over the country. GCFA is proud to host this class each year and we are grateful for the opportunity to help PAUMCS continue thriving. Next year we are looking into offering new courses such as sexual misconduct in the Church, cyber security, social media, and spiritual and physical well-being in the workplace. I am also happy to announce that we will be offering cost efficient training via WebEx next year for your continuing education credits.

I will be visiting the Arkansas chapter of PAUMCS 9th Annual Meeting in Little Rock on September 24th. I hope to see some of you there!

Natalie Schuette
Chapter Retreats Pictures

Great Plains Chapter
PAUMCS Mission Statement
The mission of The Professional Association of United Methodist Church Secretaries is to provide a supportive base for the unity and fellowship of members in order to provide individual growth, professional development, continuing education, and spiritual enrichment.

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