

**Professional Administrators of
The United Methodist Connectional Structure
39th Annual Business Meeting
Friday, April 22, 2022
Lake Junaluska, North Carolina**

Call to Order

President Rhonda Ramsey welcomed everyone to the 39th Annual Business Meeting. All meeting attendees were PAUMCS members in good standing so no conference bar was set. Members of the Nominating Committee will serve as tellers. Rhonda introduced the members of the Executive Committee and the Parliamentarian, Terri Pagani. She then stated that Robert's Rules of Order will be followed. Rhonda called the meeting to order at 6:50pm.

Acceptance of Agenda

Rhonda announced several changes to the agenda, including the removal of the Communication Update, Promotional Items Update, Membership Update and Chapter Report, as these items are available on the PAUMCS website. The agenda also needs to be amended to reflect the presentation of the 2023 budget rather than the 2022 budget. LouAnn McLain (GA) moved that the 2022 Business Meeting Agenda be accepted as amended. Lonna Nunn (TX) seconded the motion and it passed.

President's Welcome

Rhonda Ramsey welcomed everyone to the 39th Annual Business Meeting, explaining that while this is the 40th anniversary of PAUMCS, it is the 39th Business Meeting because there was no business meeting in 2020.

Approval of 2021 Business Meeting Minutes

Denise Wilson, Secretary, asked for corrections to the 2021 Business Meeting Minutes. There were none. Rhonda asked for approval. Wendy Miller (IL) moved that the minutes be accepted. Jan Ervin, (TX) seconded the motion and it was approved.

Treasurer's Report

Josie Hickom, Treasurer, presented the 2021 financial statements, highlighting the following information:

- The balance in the Endowment fund does fluctuate based on changes in market value
- Total balance in the General Fund is \$128,274.23, broken down as follows: \$32,731.93 in Undesignated Operating, \$70,384.67 in Money Market, and \$25,157.63 in GCFA Savings Acct.
- There are few expenses on the Annual Conference Report because it was an online conference and most expenses were initially paid by the host chapter, with reimbursement by the National chapter. The P&L report shows slightly different numbers because of refunds from the 2020 national conference that was cancelled.
- The 2021 P&L shows total income of \$56,909.39, total expenses of \$17,251.25 for a net of \$39,658.14.

An audit of the 2020 financial statements has been completed using the GCFA Audit Guide, saving a significant amount of money. When Josie rolls off as treasurer, a full audit will be conducted. The 2021 statements will now be filed for audit.

Proposed 2023 Budget

Gail Douglas-Boykin, Finance Chair, thanked everyone for their generosity for the Memorial Scholarship offering this morning. Just over \$500 was collected. She then presented the proposed budget, noting that the income amount is based on a membership of 210. She also noted that total income includes up to \$8,125 of current Money Market funds, if needed, as well as a \$6,000 grant from GCFA to help cover the cost of the Executive Committee's Winter meeting. Gail reviewed the expense categories and reported the total budget amount of \$24,625. Rochelle Cebrun (TX) asked if there is an option for online giving. At this time, there is not.

The budget comes as a motion from the Finance Committee. Lonna Nunn (TX) seconded the motion and it was approved.

By Laws Revisions

Denise Wilson, Secretary, presented the revisions to the By Laws, noting that all but one is related to the creation of a Communications Committee. Affected sections include Article V-A; Article VI-B & F; Article VII-B; Standing Rules Section B.1. This last section references the grant that will now be provided from GCFA to assist with expenses for the Executive Committee Winter Meeting. Expenses and reimbursements for that meeting will now be paid directly by the National Chapter, using funds from the grant.

Deb Evans, (IL) asked about the reference to UMW in Article XIII. That cannot be changed today as there has not been a 30 day notification to the membership; however, Denise made note of that needed update and it will be discussed by the Executive Committee with a possible revision at the next Annual Business Meeting.

Brenda Lockhart (TN) moved that the By Laws be amended as presented. Annette Harmon (GA) seconded the motion and the revised By Laws were approved.

Nominations Report and Elections

Kathy O'Brien Schroeder, Nominations Committee Chair, moved that the rules requiring 30 day notice of the Slate of Officers be suspended for this meeting only due to the fact that there have been several recent changes and the current slate was not posted 30 days prior. Lesley Baskette seconded the motion and it passed. The floor was open for nominations for vacant positions on the Nominating Committee. To serve, a member must be certified and have attended at least 2 Annual Conferences, including this conference. Barbara Buck (MO) nominated Cheryl Wood (MO) for Class of 2024; Suzanne Winton (TN) nominated Timolin Colbert (TX) for Class of 2025; and Deb Evans (NIL) nominated Sara Williams (NIL) for Class of 2025. Each nominee spoke to accept the nomination and tell something about themselves.

The slate was presented with the nominations listed above. There being no additional nominations from the floor, Judy Gross (LA) moved that the Slate of Officers be approved. Chris Grosson (TN) seconded the motion and it was approved. The complete slate is as follows:

Executive Committee 2022-23

President – Rhonda Ramsey (MI)

Vice President – Brenda Lockhart (TN)

Secretary – Denise Wilson (GA)

Treasurer – Josie Hickom (GA)

Treasurer in Training – Wendy Miller (IL)
Membership Chair – Renee Farrar (GA)
Finance Committee Chair – Gail Douglas-Boykin (NY)
PTS Committee Chair – Sonia Gallimore (NAL)
Nominating Chair – Libby Craven (NC)
Communications Chair – Christol Medley (MD)

Communications Committee

Class of 2023 – Lesley Baskette (GA)
Class of 2024 – Christol Medley (MD)
Class of 2025 – Betty Yeomans Barton (TN)

Finance Committee

Class of 2023 – Cathy Culver (NC) and Sandra Fulcher (VA)
Class of 2024 – Gail Douglas-Boykin (NY) and Robin Stanfield (TN)
Class of 2025 – Juliet Blevins (GA) and Lisa Gleason (OH)

PTS Committee

Class of 2023 – Terri Pagani (NJ) and Rochelle Cebrun (TX)
Class of 2024 – Pati Ruane (GA) and Sonia Gallimore (NAL)
Class of 2025 – DeEtta Rivens (NC) and Judith Gross (LA)

Membership Committee

Class of 2023 – Renee Farrar (GA)
Class of 2024 – LeAnn Rowse (Great Plains)
Class of 2025 – Lonna Nunn (TX)

Nominating Committee

Class of 2023 – Willine Kamara (MD) and Mandana Nordbrock (MI)
Class of 2024 – Libby Craven (NC) and Cheryl Wood (MO)
Class of 2025 – Timolin Colbert (TX) and Sara Williams (NIL)

Rhonda reminded everyone that the slate must be presented to GCFA at their next board meeting for final approval. A report of the approval will be provided in the following Vital Link.

Recognition of Outgoing Officers

Sonia Gallimore, PTS Chair, recognized the following outgoing officers and committee members:

Bev Amperse – Vice President
Kathy O'Brien Schroeder – Nominations Chair
Natalie Valerio – GCFA Liaison
Ana Marie Fultz and Stacye McCain – Finance Committee
Lonna Nunn and Lou Ann McLain – PTS Committee
Rochelle Cebrun – Membership Committee
Terri Pagani – Nominating Committee

Certification Report

Rhonda Ramsey reported for GCFA Liaison, Natalie Valerio. She announced that Tammie Ruffle will be replacing Natalie as the GCFA Liaison to PAUMCS. Tammie serves as the External Relations Specialist at GCFA. Rhonda reported that there were 24 participants in the 2021 Certification Class. They will be recognized tomorrow at the Celebration Banquet, along with participants from the 2020 class. Registration is now open for the 2022 Online Certification class and for the 2022 Advanced Certification Class, which is a 3-day in person class held in Nashville, July 24-27.

Report of PAUMCS Membership Database

Renee Farrar, Membership Chair, reported that GCFA is in the process of writing a new database program due to a number of issues with the original program. It will go into a testing phase next week and then turned over to the Executive Committee for further testing. She apologized for problems members may have encountered during membership renewal but expressed hope for a much improved database in the coming weeks.

Professional Training and Standards (PTS) Committee Report

Sonia Gallimore explained the process for obtaining CEU credits and reported the following statistics:

- CEU requirements were suspended in 2020 because of COVID
- 3 chapters were approved for CEU's in 2021 – Missouri, Georgia & Western North Carolina
- 26 individuals were approved for CEU credits in 2021

Report of Vice President

Bev Amperse reported that the Executive Committee has approved the production of a promotional video that will be available to all chapters to use in promoting PAUMCS. The initial version was shown. Bev asked for local chapters to consider hosting a national PAUMCS conference. The Executive Committee is looking for hosts for 2024 and beyond. Conference participants were reminded to complete the evaluation forms and return them at the close of the Celebration Banquet on Saturday.

2023 National Conference Invitation

Bev introduced Gail Johnson, Site Chair for the 2023 Conference in Minneapolis, Minnesota. The conference will take place April 27-30, 2023 at the Embassy Suites. Gail presented a video highlighting Minneapolis and showed videos for some potential speakers. The conference will also offer live streamed workshops for those unable to attend in person. Information cards were distributed.

There being no further business, Annette Harmon (GA) moved that the meeting be adjourned. Judy Gross (LA) seconded the motion and it was approved.

Rhonda Ramsey adjourned the meeting.

Respectfully Submitted,

Denise Wilson
Secretary