



**PAUMCS**

PROFESSIONAL ADMINISTRATORS  
OF THE UNITED METHODIST  
CONNECTIONAL STRUCTURE



*2025*

*Celebration Banquet*

42<sup>ND</sup> PAUMCS ANNUAL CONFERENCE

THE WESLEY CENTER

WOODWORTH, LA

APRIL 5, 2025



## *Celebration Banquet*

42<sup>ND</sup> PAUMCS ANNUAL CONFERENCE  
THE WESLEY CENTER  
WOODWORTH, LA

*Members of the 2024 Certification Class are invited to sit at one of the reserved tables at the front & be prepared to come forward when you are called.*

**Welcome**

**Brenda Lockhart  
President**

**Meal Blessing**

**Judy Gross  
Local Site Chair**



Recognition of 2024 Certification Class

Brenda Lockhart, President  
Gail Douglas-Boykin, Vice-President  
Judy Gross, PTS Chair  
Tammie Ruffle, GCFA Liaison

The following persons have met all the professional and academic requirements for certification as set forth by the General Council on Finance and Administration (¶807.19), *The Book of Discipline of The United Methodist Church*, in consultation with Professional Training and Standards (PTS) Committee of the Professional Administrators of the United Methodist Connectional Structure and are hereby certified.

<i>Jessica Bardelli</i>		<i>Janeene Lam</i>
<i>Patricia Boyer</i>	<i>Stephanie Dunn</i>	<i>Elizabeth Lopez</i>
<i>Michele R. Broughman</i>	<i>Michelle Fredenhagen</i>	<i>Alison Outlaw</i>
<i>Barbara Conover</i>	<i>Cassie Harris</i>	<i>Elena Porter</i>
<i>Alexandra Crocker</i>	<i>Lisa A. Huston</i>	<i>Heather Porter</i>
<i>Nerissa Curtin</i>	<i>Stephanie Krueger</i>	<i>Melissa Shamburger</i>
<i>Angelique DeBuhr</i>		<i>Chrissy Stanley</i>

Recognition for Renewal of Certified Administrators from Classes

1994 | 2002 | 2004 | 2006 | 2010 | 2012 | 2014 | 2016 | 2018 | 2020 | 2022

Recognition for Renewal of Advanced Certified Administrators

Class of 2018



## Certification Renewal

The following persons have met all the professional and academic requirements for certification as set forth by the General Council on Finance and Administration (**¶ 807.19, *The Book of Discipline of The United Methodist Church***), in consultation with Professional Training and Standards (PTS) Committee of the Professional Administrators of the United Methodist Connectional Structure and are hereby renewed.

### Certified Administrators

#### Class of 1994

Deborah Guthrie-Sammet

#### Class of 2002

Betty Yeomans-Barton

Rhonda G. Ramsey

#### Class of 2004

Judith C. Gross

Terri A. Pagani

#### Class of 2006

Annette Y. Harmon

Bev J. Rhodes

Debra S. Rogers

Becky L. Sallans

Rhonda Kay Whitley

#### Class of 2010

Carolyn I. Campbell

#### Class of 2012

Heidi J. Careaga

Brenda K. Lockhart

Kathy O'Brien Schroeder

Linda A. Sands

#### Class of 2014

Gail Douglas-Boykin

Wendy A. Miller

#### Class of 2016

Teresa Bodie

Suzanna J. Edwards

Ana Maria Fultz

Nancy M. Michael

Rebecca K. Neighbors

LeAnn Rowse

Vivian Rucker

Suzanne M. Winton

#### Class of 2018

Danielle D. Adkisson

Jana Alexander

Kristie L. Brookshire

Melanie J. Churchill

Ruth Sprouse

Robert G. Warden

#### Class of 2020

Kyle Dryer

Donya M. Hall

Alison N. Huskey

Tiffany Simmons Cooper

Christine L. Spaeth

## **Advanced Certified Administrators**

### Class of 2022

Sophie Amer  
Alexandria Anderson  
Tiffany G. Brantley  
Duana E. Dugan  
Gayle A. Farver  
Marylyn Green  
Carla Hunter  
Eva R. Jankowske  
Heather Mitchell  
Megan N. Myers  
Charlene M. Parkinson  
Taylor Rohr  
Rosa R. Schill  
Laura L. Smith-Velonza  
Susan Oliver Taylor

### Class of 2018

Teresa Bodie  
Carolyn I. Campbell  
Heidi J. Careaga  
Gail Douglas-Boykin  
Suzanna J. Edwards  
Anna Maria Fultz  
Lisa A. Gleason  
Donna B. Ireland  
Christine L. Landreville  
Brenda Lockhart  
Nancy M. Michael  
Wendy A. Miller  
Rebecca K. Neighbors  
Lonna Nunn  
Kathy O'Brien Schroeder  
Bev J. Rhodes  
LeAnn Rowse  
Linda A. Sands  
Doris Tropp  
Rhonda K. Whitley



### **2024-2025 PAUMCS Executive Committee**

**President**

Brenda Lockhart

**Vice-President**

Gail Douglas-Boykin

**Secretary**

Bindy Lewis

**Treasurer**

Wendy Miller

**Membership Chair**

**Finance Committee Chair**

Robin Stanfield

**PTS Committee Chair**

Judy Gross

**Nominating Chair**

Lonna Nunn

**Communications Chair**

Betty Yeomans-Barton



BE  
**Still**  
AND  
**Know**

THEME

“BE STILL AND KNOW THAT I AM GOD;  
WILL BE EXALTED AMONG THE NATIONS,  
I WILL BE EXALTED IN THE EARTH.”

~ PSALM 46:10

Opening Hymn *Come Thou Fount of Every Blessing* UMH # 400

Come, thou Fount of every blessing,  
tune my heart to sing thy grace;  
streams of mercy, never ceasing,  
call for songs of loudest praise.  
Teach me some melodious sonnet,  
sung by flaming tongues above.  
Praise the mount! I'm fixed upon it,  
mount of thy redeeming love.

Here I raise mine Ebenezer;  
hither by thy help I'm come;  
and I hope, by thy good pleasure,  
safely to arrive at home.

Jesus sought me when a stranger,  
wandering from the fold of God;  
he, to rescue me from danger,  
interposed his precious blood.

O to grace how great a debtor  
daily I'm constrained to be!  
Let thy goodness, like a fetter,  
bind my wandering heart to thee.  
Prone to wander, Lord, I feel it,  
prone to leave the God I love;  
here's my heart, O take and seal it,  
seal it for thy courts above.

## Presentation of Officers

*Please come forward as your name is called.*

## Installation of 2025-2026 Officers

Past PAUMCS President Barbara Kingsley

*Barbara Kingsley presents the leaders to the body and then says to them:*

Dear friends, you have been called by God and chosen by the people of God for leadership in the Professional Administrators of The United Methodist Connectional Structure. This ministry is a blessing and a serious responsibility. It recognizes your special gifts and calls you to work among us and for us.

In love we thank you for accepting your obligation and challenge you to offer your best to the Lord, to these people and to our ministry in the world. Live a life in Christ and make him known in your witness and your work.

Today we install these people presented here.

Do you acknowledge yourself as a faithful disciple of Jesus Christ?

**I do.**

Will you devote yourself to the service of God in the world?

**I will.**

Will you so live that you enable this organization to be a people of love and peace?

**I will.**

Will you do all in your power to be responsible to the task for which you have been chosen?

**I will.**

Barbara Kingsley: Let us pray.

Almighty God, pour out your blessings upon these your servants who have been given duties in PAUMCS. Grant them grace to give themselves wholeheartedly in your service. Keep before them the example of our Lord, who did not think first of himself, but gave himself for us all. Let them share his ministry and consecration, that they may enter into his joy.

Guide them in their work. Reward their faithfulness with the knowledge that through them your purposes are accomplished; through Jesus Christ our Lord. **Amen.**

*Barbara Kingsley addresses the body:*

Dear friends, rejoice that God provides laborers for the vineyards.

Will you do all you can to assist and encourage them in the responsibilities to which they have been called, giving them your cooperation, your counsel, and your prayers?

**Many: We will.**

**Responsive Call to Worship**

**Wendy Miller**

**Leader: Be still and know that the Lord is God!**

**People: We gather to celebrate God's faithfulness and the work of dedicated hands.**

**Leader: God is exalted among the nations, and His presence strengthens His servants.**

**People: We honor those who serve with excellence, faithfulness, and commitment.**

**Leader: In stillness, we recognize the call to serve with wisdom and grace.**

**People: In faith, we give thanks for those who guide and sustain the Church's mission.**



Leader: Let us rejoice in the gifts of administration and the hands  
that steward them well.

People: With grateful hearts, we lift our voices in praise!

ALL: To God be the glory, now and forever! Amen.

Introduction of Guest Deaconess

Wendy Miller

Opening Prayer

Deaconess Gail Douglas-Boykin

Sermon Message

Deaconess Gail Douglas-Boykin

Special Music

*Great Is Thy Faithfulness*

UMH # 140

Great is thy faithfulness, O God my Father,  
there is no shadow of turning with thee;  
thou changest not, thy compassions, they fail not;  
as thou hast been, thou forever wilt be.

(Refrain)

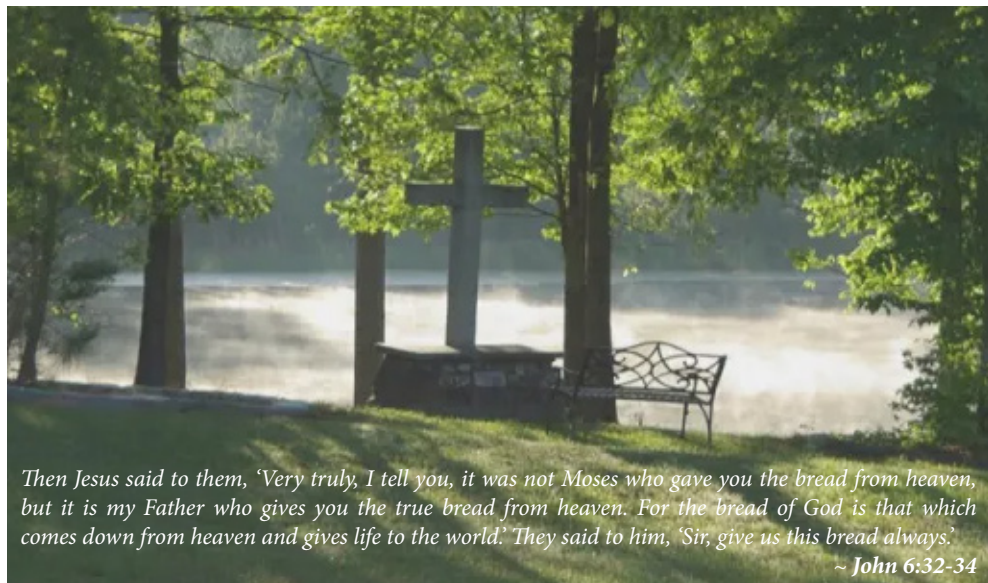
Great is thy faithfulness! Great is thy faithfulness!  
Morning by morning new mercies I see;  
all I have needed thy hand hath provided;  
great is thy faithfulness, Lord, unto me!

Summer and winter and springtime and harvest,  
sun, moon, and stars in their courses above  
join with all nature in manifold witness  
to thy great faithfulness, mercy, and love.

(Refrain)

Pardon for sin and a peace that endureth,  
thine own dear presence to cheer and to guide;  
strength for today and bright hope for tomorrow,  
blessings all mine, with ten thousand beside!

(Refrain)



*Then Jesus said to them, 'Very truly, I tell you, it was not Moses who gave you the bread from heaven, but it is my Father who gives you the true bread from heaven. For the bread of God is that which comes down from heaven and gives life to the world.' They said to him, 'Sir, give us this bread always.'*

*~ John 6:32-34*

## Love Feast

Deaconess Gail Douglas-Boykin

### Prayer

Be present at our table, Lord;  
Be here and everywhere adored;  
Thy creatures bless, and grant that we  
May feast in paradise with Thee. **Amen.**

Father of earth and heaven,  
Thy hungry children feed,

Thy grace be to our spirits given,  
That true immortal bread.  
Grant us and all our race  
In Jesus Christ to prove  
The sweetness of thy pardoning grace,  
The manna of thy love. **Amen.**

## Scripture

### Passing of the Bread

*There will be 2 stations and a gluten-free option is available.*

There is a name I love to hear,  
I love to sing its worth;  
it sounds like music in my ear,  
the sweetest name on earth.

(Refrain)

O how I love Jesus,  
O how I love Jesus,  
O How I love Jesus,  
because he first loved me!

It tells me of a Savior's love,  
who died to set me free;  
it tells me of his precious blood,  
the sinner's perfect plea.

(Refrain)

It tells of one whose loving heart  
can feel my deepest woe;  
who in each sorrow bears  
a part that none can bear below.

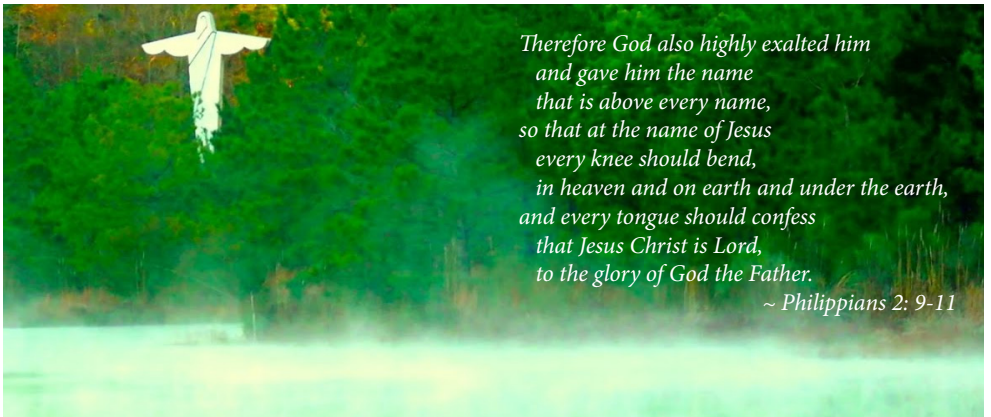
(Refrain)

Dismissal with Blessing

Deaconess Gail Douglas-Boykin

Sending Forth

Brenda Lockhart



*Therefore God also highly exalted him  
and gave him the name  
that is above every name,  
so that at the name of Jesus  
every knee should bend,  
in heaven and on earth and under the earth,  
and every tongue should confess  
that Jesus Christ is Lord,  
to the glory of God the Father.*

*~ Philippians 2: 9-11*



# PAUMCS

PROFESSIONAL ADMINISTRATORS  
OF THE UNITED METHODIST  
CONNECTIONAL STRUCTURE

## Our Mission

The mission of the Professional Administrators of the United Methodist Connectional Structure (PAUMCS) is to provide administrative professionals a supportive base for unity and fellowship and to promote individual growth, professional development, continuing education, and spiritual enrichment.

PAUMCS members provide essential administrative support that brings organization and continuity to their ministry. United Methodist administrators are the critical support throughout the denomination and are the vital link for the connection.

## Online Certification Institute

The General Council on Finance and Administration of The United Methodist Church sponsors an online certification institute. The Institute provides outstanding advanced professional training and enrichment for United Methodist administrators. A participant who completes the program and meets the General Council on Finance and Administration requirements is eligible to apply for certification as a Professional United Methodist Administrator. The next course will begin in June 2025.

### Who should attend?

All United Methodist administrators, administrative assistants, general agency office personnel, episcopal, district and annual conference office personnel are encouraged to enroll.